

Rodbourne Cheney Primary School PTA Meeting
May 2016

Committee Members Present	<p>Lucy-Ann Mason (Chair) Sarah McDermott (Treasurer) Fran Owen (Vice Chair) Shaun Walker Sarah Green Lisa Davis</p>
Previous Business	<p>Fun Day Following on from last meeting's discussion, a non-school uniform day is set for Friday May 20th. Books will now be used in book baskets and for the fun day tombola instead of a book stall – due to low numbers of helpers to run stalls. LM and SG to come in to school on the Friday to sort through books.</p> <p>Finances SMD went through finances. Current balance in PTA account is £1304.99. She has discussed with White Horse Finance department to get the VAT written off of large items that the PTA pay for – Farmer Gows being one. Estimations for fun day spend shows the accounts will be -£581.01. This means we must make the fun day a success otherwise the PTA funds are gone.</p> <p>Katie Baker has provided an update on the yearbooks; awaiting head shot pics of the year 6 and intro letter from Miss Davis. On track to complete in time. Thanks again Katie.</p>
Other Business	<p>A parent commented on the PTA FB group about other parents parking on the pavement during school run times, blocking those with pushchairs from getting past safely. The PTA have no control over what can be done, but LD has assured that she and the staff will continue to chase up and remind parents that it is not acceptable to cause an obstruction when parked. Suggestions of placing posters on the school fence as a reminder were discussed – will revisit at another meeting.</p>
Future Business	<p>Everything is now all gone for the Fun Day;</p>

- LM to contact Co-Op and Nationwide to see if they can use some of their community hours to support and help on stalls.
- An inventory of current props for games will be taken by either LM or FO so a full list of stall availability can drawn up.
- Brad Owen to create layout for day, and also MC.
- LD will continue to gather help from the staff.
- Following businesses to be contacted for donation request; Ridgeway Estate Agents, Domino's Pizza, and LD will arrange for contact with local police to see if they can bring a police vehicle on the day to show the children.
- SW to arrange and run tuck shop on day.
- LM to continue with publicity of event; newspapers, radio stations, shops, etc.
- Volunteers required to paint the large banner advertising the event which will then be hung on the school fence.
- Cups and plates to be labelled ahead of going out with children for June 10th non-school uniform day.
- Raffle tickets have been split amongst the group to be labelled up ready to go home with children – aiming for Friday (13th).

HELPERS ARE STILL NEEDED ON THE DAY OF THE EVENT – without helpers we cannot raise a lot of money, this then impacts on ll the children in the school as we cannot fund as many things for them; panto, books, yearbooks, discos, etc.

NEXT MEETING WILL BE ON THURSDAY 9TH JUNE @ 2:30pm