

Rodbourne Cheney Primary School PTA/AGM Meeting
6 July 2016

<p>Committee Members Present</p> <p>Apologies</p>	<p>Fran Owen (Chair) Sarah McDermott (Treasurer) Joanna Lampard (Vice Chair) Sam Fardon (Secretary) Rebecca Wright (Secretary) Rebecca de Vos Debbie Musa-Eiggie</p> <p>Lorraine Turker Katie Baker</p>
<p>Officer Elections</p>	<p>Nominations were put forward for PTA roles and appointed as follows: Chair - Fran Owen (proposed by DME, seconded by RdV) Vice Chair - Joanna Lampard (proposed by RdV, seconded by DME) Treasurer - Sarah McDermott (proposed by JL, seconded by RdV) Secretary - Rebecca Wright/Sam Fardon (proposed by FO, seconded by DME)</p> <p>FO put forward her vision for the future of the PTA, suggesting that we would have class reps for each class who would encourage involvement from other parents in the same class. The names of class reps could be displayed on classroom doors. We could have child representatives from each class who could put forward ideas and give feedback on events and also build relationships with our year teachers to what they would like.</p>
<p>Previous Minutes</p>	<p>Previous minutes were agreed</p>
<p>Actions/Matters Arising from Previous Minutes</p>	<ul style="list-style-type: none"> ● FO suggested we put a price list on the PTA Facebook page for the discos so that parents have some idea of how much money to send their children with. SW/SMD will do this. ● Yr 6 Yearbooks. Currently we use Bonacia Ltd which costs £9.99 for 44-50 pages. FO and SMD proposing we change suppliers to Cauliflower Books whose Yearbooks cost £7.80 for the same number of pages - a saving of £2.19 per book. Bearing in mind we

	<p>have double years coming up and will need to provide double the number of books with possibly double the number of pages, we need to keep the costs down. Samples of each supplier's books were passed around and the quality of the paper noted. A vote was taken as to whether we should change suppliers and the motion was passed unanimously.</p> <ul style="list-style-type: none"> ● Fun Day raised £1840 profit and may be even more when figures are finalised. Next year, the Hook-a-Duck stall needs an individual owner as it was busy and a new paddling pool is needed.
<p>Treasurer's Report</p>	<ul style="list-style-type: none"> ● SMD reported that the winner of the £100 first prize in the Summer Fun Day raffle has not come forward and the number provided is unobtainable. School have checked their database and not found any matching name or number relating to any of the children. All other tickets have been disposed of so we cannot redraw. It was unanimously agreed that the £100 should be put back into PTA funds. If anyone does come forward to claim the prize at a future date, then ID will need to be provided in order for the prize to be awarded. The winning ticket was no. 00382 and the name on the ticket was "Danielle" with telephone no. 0773540*****. ● We are trying to raise £6000 towards a school minibus of our own so that we will be able to enter more sporting and dancing events and competitions. ● SMD explained that we can ask the WHF to pay for high cost items so no VAT is payable and then the PTA can pay the WHF back. ● DME suggested we transfer the £2000 from current funds that has been ring-fenced for the minibus project into the Deposit Account so that we can see it growing easily. ● RdV will arrange for a "fundraising thermometer" to be displayed in the hall foyer so that all can see how the fundraising is coming on. ● Signatories to the bank account will be updated.
<p>Future Events</p>	<ul style="list-style-type: none"> ● SMD will arrange for a list of volunteers'

contact details so that we can easily ask them to help out at future events.

- FO asked whether afternoon or evening PTA meetings were best and it was agreed that they should alternate to enable as many parents to come along as possible. It was suggested that we occasionally meet in a local pub to make meetings a more social event. Our September meeting will take place at the Shield and Dagger - we may be able to make use of their free function room if necessary. Next meeting 7th Sept at Shield & Dagger – FO will organise & publicise.
- There are plans for a music festival in September which is being organised by Brad Owen and Dean Lampard. There will be live bands and a bbq. RW suggested the PTA sell tuck for the children. RdV suggested we leaflet the residents of Church Walk North so they know the event is taking place and to offer them a discount on entry.
- Halloween Disco will take place on 13 October 2016. Next year, we have agreement for 6 discos - an additional one will take place in May. We are looking to make the KS1 disco a little quieter so it is not intimidating for the younger children. FO will speak with the DJ about playing more games. As KS2 will have so many classes next year, DME suggested we could offer Yr 3 entry to either disco (but not both).
- FO will canvas interest from parents for the two mile fun run which is part of the Swindon Half Marathon event in October.
- SMD suggested as we have a lottery licence we could run a PTA lottery.
- FO suggested a music/film night in the school hall where parents bring their own drinks/nibbles and an entry fee is charged.
- RW brought samples of word clouds which can be produced for free on line. It was suggested we have a stall at the Christmas craft fair where samples will be on show and parents can order individual prints for their children in

	<p>time for Christmas. We can print and frame them.</p> <ul style="list-style-type: none"> ● A Christmas raffle was suggested, though this may clash with the school raffle. The PTA could sell tickets in advance. ● JL suggested a family camp out in the school field next summer. Parents would have to camp with their own children for safeguarding reasons. ● FO suggested a pub quiz. We need to find a pub who doesn't currently have their own pub quiz. We could offer to run one. Miss Baker – yr 4? The Shield and Dagger? ● Tea towels always sell well. SMD will check out the prices of alternative companies to see if we can get a different design this year. ● Other suggestions include a pamper night and a Beetle Drive. ● We can apply for supermarket schemes and community grants. The Co-op have a community grant as well as Warburtons and Haydon Wick Parish Council. RW will find out from the supermarkets how we apply for grants. ● Pantomime - there are currently no cheap tickets available like there were last year but DME will see if there are any available for a different night or whether it might be possible to take the children during school hours. ● Online fundraising through Easy Fundraising, Stampastic and Match Funding will be advertised again in September.
Any Other Business	<ul style="list-style-type: none"> ● There is almost no second hand uniform available for sale at the moment because the Tesco uniform did not wear well and so can't be handed down. RdV suggested we put sales of second hand uniform on hold for the time being and restart next summer. ● The email list of PTA members is to be updated - RW and SF. ● A list of PTA members and which class they have connections with will be drawn up - RW and SF. ● We could use something like Focus cards - postcards showing PTA

information, contact details and how to get involved.

- In September, we need to review the constitution.
- Farm Foods would like a letter sent out to parents asking them not to use their car park for dropping and collecting children. This should come from the school not the PTA.
- There will be a car boot sale on 18 March 2017.
- SMD has obtained Be School Ready magazines which are to go out to new parents of Reception children together with information about the PTA.

NEXT MEETING WILL BE ON 7th SEPTEMBER @ 7.30pm AT THE SHIELD AND DAGGER

Any queries or questions please contact Fran Owen on 07914266090 or email fran@chimneys-cattery.co.uk